



SMRTAC TPM Meeting Minutes  
 November 27, 2018 0730-0830  
 Global Crossing: 866-365-4406  
 Access Code: 3854745

Item	Discussion	Accountability
Introductions :New members		
Committee SMART Goals	<p><b>S: Specific</b>            Keep language clear            Purpose</p> <p><b>M: Measurable</b>            Are we able to track the progress and measure the outcome</p> <p><b>A: Attainable/Achievable</b>            Is the goal reasonable</p> <p><b>R: Relevant</b>            Is the goal worthwhile to meet our needs</p> <p><b>T: Timely</b>            What is the time limit</p> <p><b>Examples:</b>            Attendance at meetings</p>	<p>Proposed Goals:</p> <ol style="list-style-type: none"> <li>1. Members of the TPM/TC subcommittee meeting will attend at least 50% of the 8 scheduled meetings in 2019. Gail will document attendance.</li> <li>2. The committee will commit to conducting at least 12 Stop the Bleed classes in 2019. Members will submit their class dates and locations to Gwen.</li> <li>3. The committee will commit to providing at least 12 driving simulator sessions during 2019.</li> <li>4. The committee will commit to keeping all PMG assigned to this committee up to date during 2019.</li> </ol>
SMRTAC	<p>December 13, 2018</p> <p><b>2019 Quarterly Meeting Dates:</b>            we will meet in person these dates at 10:15 am</p> <p style="text-align: center;">2/12/19            5/14/19            8/13/19            11/12/19</p> <p><b>2019 Virtual Meeting Dates:</b></p> <p style="text-align: center;">1/15/19            4/16/19            7/16/19            10/15/19</p>	<p>Suggested to keep the virtual meetings on the same dates, however change the time from <b>0730 to 0800.</b></p>
Open Discussion		<p>Carol announced the Level IV criteria will be announced at STAC on December 4<sup>th</sup>. Telephone conferencing is not available, please attend in person.</p>
Next meeting date	1/15/19 at 0730	

Members Present

Cheryl Arnold		Theresa Hager		Brad Niebuhr		Brooke Warm	
Emily Banks		Jeanne Hovda	X	Gail Norris	X	Chris Wells	
Margo Bjork		Carol Immermann	X	Jessica Pastic		Jessica Whipps	
Bethany Corliss		Dr. Klinkner		Brittany Price		Krista Wills	
Robben Crabtree		Scott Konz		Alisha Schmidt			
Anne Duscher		Kim Lewis		Karee Schmiesing			
Chris Edmiston	X	Jennifer Mclaughlin		Angela Schrader			
Terri Elsbernd		Gwen Meyer		Joy Shaft			
Maria Flor	X	Lori Neidecker		Katie Snow			
Peggy Sue Garber	X	Anna Nepper		Kelly Thimmessch			