




SMRTAC TPM Meeting Minutes  
 January 15, 2019 0800-0830  
 Global Crossing: 866-365-4406  
 Access Code: 3854745

Item	Discussion	Accountability
Review SMART Goals approved by SMRTAC 12/13/18	<p><b>S: Specific</b>            Keep language clear            Purpose</p> <p><b>M: Measurable</b>            Are we able to track the progress and measure the outcome</p> <p><b>A: Attainable/Achievable</b>            Is the goal reasonable</p> <p><b>R: Relevant</b>            Is the goal worthwhile to meet our needs</p> <p><b>T: Timely</b>            What is the time limit</p>	<p>Approved Goals:</p> <ol style="list-style-type: none"> <li>Members of the TPM/TC subcommittee meeting will attend at least 50% of the 8 scheduled meetings in 2019. Gail will document attendance. <b>(Attendance record is attached)</b></li> <li>The committee will commit to conducting at least 12 Stop the Bleed classes in 2019. Members will submit their class dates and locations to Elle Stangl at <a href="mailto:Stangl.Elizabeth@mayo.edu">Stangl.Elizabeth@mayo.edu</a></li> <li>The committee will commit to providing at least 12 driving simulator sessions during 2019.</li> <li>The committee will commit to keeping all PMG assigned to this committee up to date during 2019.</li> </ol>
SMRTAC	<p><b>2019 Quarterly Meeting Dates:</b> we will meet in person these dates at 10:15 am</p> <p><b>2/12/19: TPM meeting cancelled due to educational session</b></p> <p>5/14/19            8/13/19            11/12/19</p> <p><b>2019 Virtual Meeting Dates:</b>            Meetings start at 0800</p> <p>1/15/19            4/16/19            7/16/19            10/15/19</p>	<p>Gail will be on vacation 2/12/19, Chris Edmiston has agreed to lead the TPM meeting in Owatonna.</p> <p><b>50% attendance is required for 2019 meetings.</b></p>

TOPIC	<p>Carol announced the date for TOPIC as April 11<sup>th</sup> at Assisi Heights in Rochester. There will be 6 SMRTAC scholarships available that will reduce the registration fee from \$400 to \$100. The scholarships will be available to all; however preference will be given to Non-Mayo facilities. TPM/TC and their trauma teams are highly encouraged to register. Feedback from those who attended last year stated this was an excellent class with many take a ways. To register, please follow this link.</p> <p><a href="https://netforum.avectra.com/eWeb/DynamicPage.aspx?Site=STN&amp;WebCode=EventList&amp;FromSearchControl=Yes&amp;">https://netforum.avectra.com/eWeb/DynamicPage.aspx?Site=STN&amp;WebCode=EventList&amp;FromSearchControl=Yes&amp;</a>;</p>	
Revised Level IV criteria	<p>Maria Flor, Peggy Sue Garber, and Angela Schrader created this power point to share at their sites. The power point can be revised for your specific facility if you choose to use it.</p>  <p>New Criteria regional work plan. leadership</p>	Thank you Maria, Peggy Sue, and Angie!!!!
Nursing Education for Level IV facilities	<p>Maria Flor, Peggy Sue Garber, Angela Schrader, and Gwen Meyer (nominated by Carol) will work on an educational power point that covers the required educational components (as announced at STAC). The material will be sent to Tammy or Marti from MDH for approval. Once approved each SMRTAC site can decide if and how they want to use the power point.</p>	
STAC Representatives	<p>Congratulations Dr. Denise Klinkner for fulfilling the Pediatric Provider role for STAC !!!! Please see the STAC website for additional new members.</p>	
Stop the Bleed	<p>We discussed how SMRTAC might be able to assist schools to meet their educational needs for students and/or teachers.</p>	More discussion is needed.
Next meeting date	<p><b>April 16<sup>th</sup> at 0800. An agenda and meeting notice will be sent prior to the meeting.</b></p>	

Members: Attendance Tracker

Cheryl Arnold	1/1			Brad Niebuhr	0/1	Brooke Warm	0/1
Emily Banks	0/1	Jeanne Hovda	1/1	Gail Norris	1/1	Chris Wells	0/1
Margo Bjork	0/1	Carol	1/1	Jessica Pastic	1/1	Jessica	0/1

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Bethany Corliss	0/1	Dr. Klinkner	NA	Brittany Price	0/1	Krista Wills	0/1
Robben Crabtree	1/1	Scott Konz	0/1	Alisha Schmidt	0/1	Brian Quinn	0/1
Anne Duscher	1/1	Kim Lewis	0/1	Karee Schmiesing	0/1		
Chris Edmiston	1/1	Jennifer Mclaughlin	0/1	Angela Schrader	1/1		
Terri Elsbernd	1/1	Gwen Meyer	0/1	Joy Shaft	0/1		
Maria Flor	1/1	Lori Neidecker	0/1	Katie Snow	0/1		
Peggy Sue Garber	1/1	Anna Nepper	1/1	Kelly Thimmessch	0/1		

DRAFT